# Forward Me

ICOM CALL FORWARDING APP BY URMET HOME & BUILDING SOLUTIONS

**EPSILON**
——— SECURITY

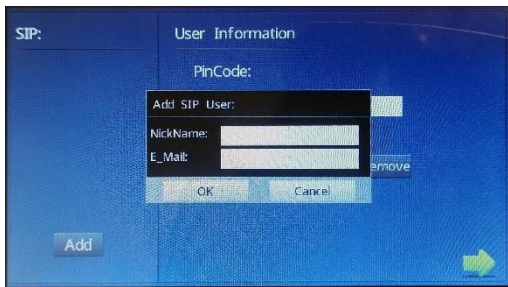## User instructions for monitor – Forward Me App

1. From the monitor **'main menu'**, click on the **'VOIP (SIP)'** icon.
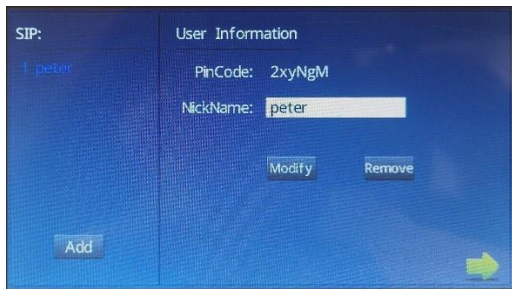
2. A **'System'** box will then appear. Enter user and password as per below and then click the **'OK'** button.

   **User:** user
   **Password:** 1234

3. Once you click **'OK'**, you will need to create a new user. To do so, click on the **'Add'** button on the bottom left of the screen.

4. An '**Add SIP User'** box will then pop up.

5. Enter your nickname, which can be any name you choose, and your email address and then click **'OK'**.

7. Tap on the user under 'SIP' and an auto-generated **pincode** will appear on your monitor screen. This pincode will need to be used for your app registration on your chosen devices. See next page for steps to set up the Forward Me app on your smart device.

8. You are now finished set-up of the monitor for the Forward Me app. To return to main page, click on the **green arrow** on the bottom right of the screen.
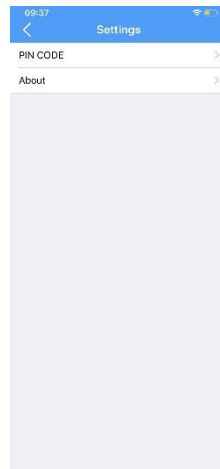
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# User instructions for phone – Forward Me App

## MAIN MENU



1. Download the free Forward Me App from online app stores.

2. From the main menu, you can access '**Settings.**'

## SETTINGS



3. From the '**Settings**' page, you can:
   - Enter your pin-code by pressing '**Pin Code**' (step 4).
   - Access information about the App by pressing '**About**'.



4. When you click into '**Pin Code**' you will need to enter the pin as provided on your apartment monitor or via email. Please note pin-codes are case-sensitive. Once you have entered the pincode, the app is ready to use.
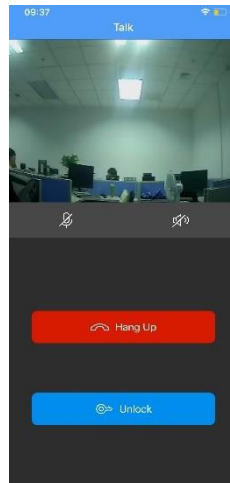
## ANSWERING / DECLINING CALLS
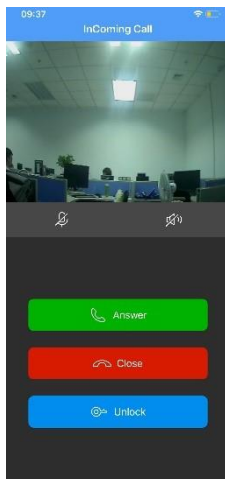


5. An incoming call will pop up on your mobile as a call to the app. The call will appear at the same time as the call to your residence (or with a short delay). Calls can be received provided you have an active internet connection (WIFI or 4G).

6. To answer a call, click the green '**Answer**' button.

7. To decline a call, click the red '**Close**' button.

## DURING A CALL



8. While a call is in process, you will be able to see colour vision of the calling entry as you would if you were in front of your apartment monitor.

9. You can **mute your voice** by pressing the microphone button on the grey panel to the left.

10. You can **mute the caller's voice** by pressing the speaker icon on the grey panel to the right.

PINCODE

## GRANTING ACCESS
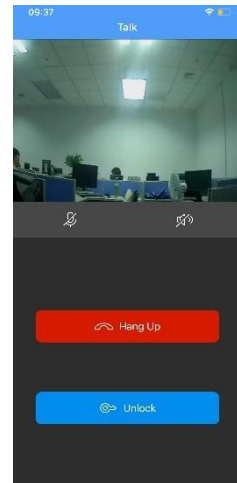


11. To grant access to your building to a visitor, click the blue '**Unlock**' button. You may grant access from both the **incoming call** screen and **talk** screens.

12. To end a call, press the red '**Hang up**' button.

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