

June 1, 2022

BLUE WREN HOLDINGS PTY LTD TRADING AS

CIVIC

SHOWER SCREENS
& WARDROBES

1 Freight Street, Yatala, QLD 4207
PO Box 6045, Yatala DC, QLD 4207
ABN: 86 100 720 741
QBCC Licence No. 1155348

P. (07) 3441 7777
F. (07) 3441 7711
W. www.civicscreens.com.au
E. reception@civicscreens.com.au

Prepared by

Civic Shower Screens & Wardrobes

Civic Shower Screens & Wardrobes have carried out the design and construction of Shower Screens and Mirrored Wardrobe Doors

The Operation and Maintenance Manual has been prepared to provide guidance and recommendations to assist in the following

- Users of the building or apartment
- Managers of the building and services
- Employees who carry out maintenance, repair or new works within the building in the understanding, running and maintenance of the services installed.

Project: The Sinclair
130-148 Wellington Road, East Brisbane

Blue Wren Holdings Pty Ltd
T/As Civic Shower Screens & Wardrobes
PO Box 6045, Yatala, 4207 Queensland
Phone: 07 3441 7777
Company ABN: 86 100 720 741

Table of Contents

Section 1 Company Information

- Contact Name / Company Address
- Contact Phone Number / Email Address
- Supplier details – contact information

Section 2 Description of Works

- General description of the completed works

Section 3 Operation & Maintenance Procedures

- Detailed Instruction of the required maintenance

Section 4 Manufactures Literature

- Manufactures product information

Section 5 Warranties

- Project specific Subcontractor Warranties

Section 6 Certification

- Complete Form 15
- Complete Form 16

Section 1 *Company Information*

Civic Shower Screens & Wardrobes
1 Freight Street, Yatala, Qld 4207
Contact – Reception - 07 3441 7777
Email Address – reception@civicscreens.com

Section 2 *Description of Works*

Civic Shower Screens & Wardrobes have carried out the design, construction and installation of shower screens and mirrored Robe Doors.

Section 3 *Operation & Maintenance Procedures*

As per attached literature – Cleaning Guide

Section 4 *Manufactures Literature*

As per attached literature

Section 5 *Warranties*

As per attached Warranty & Product Care

Section 6 *Certification*

As per attached Form 15
As per attached Form 16

MANUFACTURERS PRODUCT WARRANTY & GUARANTEE

WARRANTY AND TERMS

- Shower Screens 12 Months
- Mirrors 12 Months
- Wardrobes 12 Months

CONDITIONS

If a fault in the product during the term of warranty which is due to poor workmanship or materials, Civic will either repair or replace the product (at its discretion) at no charge to you, during normal working hours.

The warranty applies to the original residential purchase only and is not transferable. Satisfactory proof of purchase date must be furnished at the time of notification of defect for any claim under warranty to be enforceable.

A charge will be applied for a service call made where the Civic product is not faulty.

The warranty is in addition to and in no way limits, varies OR excludes any express or implied rights and remedies under any relevant legislation in the state or territory of sale.

EXCLUSIONS

This guarantee does not cover the following:

- Damage resulting from unauthorised installation, or alteration and/or Modification of the product
- Misuse or abuse of the product
- Damage caused by acts of God such as fire, flood, storm and tempest.
- Civic will not be liable for any incidental or consequential loss or damage arising from the installation OR operation of the product and/or failure of any part for any reason whatsoever.
- Normal wear and tear of the product.
- Cleaning and maintaining the product, otherwise than, and in accordance with the instructions overleaf.
- Component hardware beyond the warranty period offered by the manufacturer.
- Mould growth on silicone
- Glass breakage
- Product that is not fully paid for
- Slight colour variations on metal finishes
- Glass bows and imperfections with tolerance according to Australian Standards AS2208-1996

Care of your Civic Product

Cleaning & Maintenance

Shower Screens:

Apply mild soap or detergent to glass either by spraying or using a grit free cloth or sponge saturated with the cleaning solution.

If using solvent cleaners care should be taken to avoid contact with glazing sealant and other associated materials which may be affected by solvent, manufacturer's directions must be followed at all times when using solvents.

All surfaces should be washed down with clean water after applying cleaning solutions.

Surfaces may be dried using a squeegee or a clean lint free cloth.

Under no circumstances should harsh cleaners, alkaline solutions, blades, scrapers, abrasive or similar tools be used on any surfaces

Where there is a glass shower screen shelf installed, weight restriction of no more than 2kgs.

Mirrors:

Apply mild soap or detergent to glass either by spraying or using a grit free cloth or sponge saturated with the cleaning solution.

If using solvent cleaners care should be taken to avoid contact with glazing sealant and other associated materials which may be affected by solvent, manufacturer's directions must be followed at all times when using solvents.

All surfaces should be washed down with clean water after applying cleaning solutions.

Surfaces may be dried using a squeegee or a clean lint free cloth.

Under no circumstances should harsh cleaners, alkaline solutions, blades, scrapers, abrasive similar tools be used on any surfaces

similar tools to be used on any surfaces

Wardrobes:

Apply a mild soap or detergent to the frames using a grit free cloth or sponge.

If using solvent cleaners care should be taken to avoid contact with glazing sealant, manufacturer's directions must be followed at all times when using solvents.

All surfaces should be washed down with clean water after applying cleaning solutions.

Surfaces may be dried using a clean lint free cloth

Under no circumstances should harsh cleaners, alkaline solutions, blades, scrapers abrasive or similar tools be used on any surfaces

Weight restriction on top shelf is to be no more than 50kg

All products are manufactured and installed in accordance with Civic Shower Screens & Wardrobes' recommendations.

Kind Regards

Stefan Styles
General Manager